

Carnet Substitutions

What is a Carnet Substitution?

Carnets issued for vehicles entering South Africa on a temporary basis, are normally valid for 1 year. If the carnet holder wishes to keep the vehicle in SA for a further year, permission must be granted by the South African Revenue Service which is arranged for you by the AA of SA (at AA Head Office). The process is known as substitution.

What are the Substitution Procedures?

- The applicant must complete an Application Form for a Substitution.
- Once completed, the application form may be faxed or emailed to Odette Pombo at the AASA Head Office, fax no. +27 11 799 1041 & email: opombo@aasa.co.za together with the following:
 - a. Copy of carnet holders passport
 - b. Copy of validated page of the Carnet
(page showing SA customs stamp when vehicle entered the country)
 - c. Credit card number, expiry date and last three digits on back of credit card - in respect of substitution client will be informed of fee payable.
- AASA will arrange for permission to substitute the Carnet from SA Customs, and inform the issuing club and carnet applicant accordingly.
- If approved, fee for substitution is payable – AASA will fax the approval letter to the issuing club and inform the club to send AASA a new carnet. The Carnet holder will also be informed to send AASA's Foreign Travel Department the old carnet.
- The Carnet holder is responsible for contacting their issuing club to make arrangements for the issuing of the new carnet.
- Once AASA has both old and new carnet, it will be taken to SA customs for endorsement.
- The new carnet will be sent to member as requested on application form and old carnet will be mailed to the issuing club together with a copy of the new validated page.
- A copy of old and new validated pages will be sent to SA Customs as evidence to acquit old carnet and record new carnet on their system, thus no claim will be issued against expired document.

If application is declined, AASA will advise the applicant of possible alternative steps to follow.

Contact us on +27 11 799 1040 /1009

get out there

