

**OFFICE USE**

Office at \_\_\_\_\_ Staff name: \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Number of pages:  5  10  25

Amount of guarantee: R \_\_\_\_\_

Type of guarantee:  Indemnity  Cash

Herewith please find: (as ticked)

Copy of receipt (Indicating fees and deposit)

Copy of ID/Passport

Registration papers

Carnet required by: \_\_\_\_\_

Carnet to be collected at: \_\_\_\_\_

\_\_\_\_\_

TSA-20

0908/24



# Application for Customs Documents

## CARNET DE PASSAGE



www.aa.co.za

Call (011) 799 1042/09

Visit your nearest AA Auto Shop or Travel Experience store

**To: THE AUTOMOBILE ASSOCIATION OF SOUTH AFRICA**

- 1 I hereby apply for the required Carnet(s) de Passages en Douane to enable me to temporarily take the vehicle(s)/boat described on the reverse, to the countries mentioned and I warrant that:
- (a) the information given on the reverse is true and correct in every respect;
  - (b) I will comply with all customs laws and regulations of the countries visited governing temporary importation of vehicles/boats and in particular all prescriptions relating to the use of the Carnet(s) de Passages en Douane;
  - (c) in the two years immediately preceding the date of my intended journey I have not resided, for an aggregate period exceeding 12 months, in any one of the countries I now propose visiting;
  - (d) the vehicle(s)/boat are not the property of any person, firm, company or other concern resident or registered in any of the countries into which it/they will be taken. The vehicle(s)/boat or any part thereof will not be sold, pledged, loaned, hired or placed on at the disposal of such person having a residence or business in any country into which the vehicle(s)/boat will be taken under cover of the Carnet(s) de Passages en Douane, without the prior written consent of the customs authorities concerned and without prior notification to the Automobile Association of South Africa (hereafter called the Association). In the event of such consent being granted, I will follow the instructions of the Association in connection therewith;
  - (e) I will not use the vehicle(s)/boat for hire or commercial purposes and on no account will any fare-paying passenger(s) join and leave the tour in the same country outside South Africa;
  - (f) I will notify the Association as soon as possible of any circumstance preventing or delaying exportation of the vehicle(s)/boat;
  - (g) in the event of irreparable damage to the vehicle(s)/boat or its/their destruction by fire or accident, I will arrange for vehicle(s)/boat or their salvage to be placed in safe custody and I will notify the Association immediately after the occurrence, so that the Association may have the opportunity of safeguarding my interests in respect of the liability incurred by me as a result of the issue of any customs documents. Furthermore, in such event as aforesaid, I will not dispose of, or permit to be disposed of, the vehicle(s)/boat or the salvage until all customs documents have been discharged;
  - (h) I will re-export the vehicle(s)/boat and all parts and accessories from the countries visited within the time limit prescribed by the national customs legislation. In terms of the Carnet(s) de Passages en Douane to be supplied to me, I will ensure that the Carnet(s) de Passages en Douane has/have been discharged by the customs legislation. I will deliver to the Association the counterfoil(s) of the Carnet(s) de Passages en Douane, duly signed and stamped by the customs officials at the customs ports of entry and exit of the countries for which documents may have been used, and/or all unused Carnet(s) de Passages en Douane; I understand that Carnets remain the property of the Association and I will duly return these documents.
- (i) I will provide, if so required by the Association, a certificate of location completed in the country of registration or country of final importation of the vehicle(s)/boat;
  - (j) in the event of permanent importation of the vehicle(s)/boat into any other country, I will discharge all customs or excise liabilities and supply to the Association an official document certifying permanent importation. I will ensure that the Carnet de Passages en Douane is acquitted accordingly.
- 2 I hereby indemnify the Association against all claims which may be made against it and all losses which it may suffer for any reason arising from my failure to comply with the above requirements. I undertake to reimburse the Association promptly on demand, all taxes, customs penalties and administrative costs which it may be required to pay in terms of any Carnet(s) de Passages en Douane which it may issue to me, including theft of the vehicle(s)/boat or of the documents and any amounts which it may have to pay or losses which it may suffer resulting from the incorrect data concerning the use, description, weight or value of the vehicle(s)/boat, surcharges, erasures, and misuse of the Carnet(s) de Passages en Douane.
  - 3 I declare that values of all items covered by this Carnet(s) de Passage en Douane, as stated on this application form, are correct.
  - 4 I undertake to lodge with the Association a cash deposit or a banker's guarantee to cover duty or any other duties, before issue of the required Touring documents. I furthermore agree that the deposit/guarantee will not be released until 1(h) or 1(j) above has been complied with and the properly discharged document(s) are returned to the Association. I understand that I will not incur any interest should I opt to lodge a cash deposit instead of the guarantee.
  - 5 I understand and accept that the amount required as a guarantee has been estimated, and is based on information verbally provided by myself. The ultimate value of the guarantee will be determined by AASA Head Office and will be based on my fully completed and signed application form. AASA Head Office reserves the right to alter the required value of the guarantee as deemed necessary.
  - 6 I agree that the Association shall not be responsible for any acts or omissions of any person, firm or company including its own employees, agents or representatives.
  - 7 I agree that the acceptance of the Carnet is at the discretion of Customs and will not hold the Association responsible should this document not be accepted at any particular post. I understand that Carnet fees are not refundable on unused Carnets.
  - 8 I understand that the Association reserves the right to decline my application.

# EXPLANATORY NOTES

## GENERAL

This form must be completed in full and signed by the members personally. Where documents are required urgently, courier fees will be charged for delivery.

## APPLICATION FOR TOURING DOCUMENTS

PLEASE ENSURE THAT ALL DETAILS ARE COMPLETED. APPLICATIONS WILL NOT BE PROCESSED IF ANY DETAILS HAVE BEEN OMITTED.

FULL PAYMENT, A COPY OF ID OR PASSPORT AND REGISTRATION PAPERS IS REQUIRED ON APPLICATION.

## CARNETS DE PASSAGES EN DOUANE

- May not be issued to persons for the temporary importation of vehicles and boats into countries where they are resident. The vehicles and boats may not be placed at the disposal of any person who is resident in any country into which the vehicles or boats have been temporarily imported without prior written consent of the AASA.
- Are issued subject to the terms and conditions of the declaration set out on this form and remain the property of the AASA. Carnets are highly recommended for the temporary exportation of motor vehicles. Their purpose is to guarantee payment of customs duties.
- Without a Carnet you may be required to lodge a cash deposit with customs of a number of countries, to cover their import duty on the vehicle, before it will be allowed entry. Due to the high import duties in many countries, the motoring organisation issuing the Carnet, may require a substantial bank guarantee from you.

You may not sell or otherwise dispose of the vehicle, unless you comply with all the requirements of the country concerned and have the Carnet acquitted by the customs authorities concerned. If you have to abandon the vehicle in a particular country due to an accident or breakdown, you must negotiate its permanent importation with customs to obtain discharge of the Carnet.

You will not be absolved of your liability arising from the issue of a Carnet nor obtain release of the guarantee, until the issuing motoring organisation is in possession of the properly discharged Carnet, a completed certificate of location (confirming the present whereabouts of the vehicle) or documentation proving that the vehicle has been legally and permanently imported into the country.

## REFUNDS

Refunds will not normally be made on unused documents. Should a refund be justified due to medical reasons, administrative cost will be deducted.

# PERSONAL DETAILS

Please use block letters		
SURNAME		
FULL FIRST NAMES		
MARITAL STATUS	DATE OF BIRTH	
COUNTRY OF BIRTH		
RESIDENT STATUS IN SOUTH AFRICA	<input type="checkbox"/> PERMANENT	<input type="checkbox"/> NONE
ID NO.		
PASSPORT NO.	COUNTRY	
AA MEMBERSHIP NO.		
HOME TELEPHONE NO.		
BUSINESS TELEPHONE NO.		
CELLULAR NO.		
EMAIL ADDRESS		
RESIDENTIAL ADDRESS		
CODE		
OCCUPATION OR PROFESSION		
NAME OF EMPLOYER/BUSINESS		
POSTAL ADDRESS		
CODE		
COUNTRIES YOU INTEND VISITING (INDICATE WHICH COUNTRIES YOU WILL BE VISITING MORE THAN ONCE)		
NO. OF PAGES REQUIRED: 5pg <input type="checkbox"/> 10pg <input type="checkbox"/> 25pg <input type="checkbox"/>		
1 PAGE PER COUNTRY		
FOR A PERIOD NOT EXCEEDING: 3 MONTHS <input type="checkbox"/> 6 MONTHS <input type="checkbox"/>		
12 MONTHS <input type="checkbox"/>		
DEPARTURE DATE		RETURN DATE
WILL VEHICLE RETURN TO SOUTH AFRICA/BOTSWANA/NAMIBIA YES <input type="checkbox"/> NO <input type="checkbox"/>		

# MOTOR VEHICLE

COUNTRY OF REGISTRATION
LICENSE PLATE NUMBER ON VEHICLE
YEAR OF MANUFACTURE
MASS / TARE (KG)
CURRENT VALUE R
CHASSIS NO / VIN NUMBER
ENGINE NUMBER
MAKE AND MODEL
MAKE OF ENGINE (IF DIFFERENT TO CHASSIS)
NO. OF CYLINDERS
HORSEPOWER (KW)
STYLE OR TYPE      PICK-UP <input type="checkbox"/> S/WAGON <input type="checkbox"/> LDV <input type="checkbox"/> 4X4 <input type="checkbox"/>
PETROL <input type="checkbox"/> DIESEL <input type="checkbox"/>
COLOUR OF BODY
UPHOLSTERY:    LEATHER <input type="checkbox"/> CLOTH <input type="checkbox"/> VINYL <input type="checkbox"/>
NUMBER OF SEATS / BENCH
MAKE OF RADIO                                  MAKE
NUMBER OF SPARE TYRES

**TRAILER**                           **CARAVAN**

MAKE
CURRENT VALUE R
COUNTRY OF REGISTRATION
LICENSE PLATE NUMBER

# BOAT/OUTBOARD ENGINE

<b>If a boat accompanies the vehicle, a second Carnet is required. In such cases, a second guarantee/deposit is also required by AASA.</b>
MAKE OF BOAT
REGISTRATION NUMBER
YEAR OF MANUFACTURE
MASS OF BOAT (KG)
CURRENT VALUE OF BOAT AND / OR ENGINE R
NAME OF BOAT
ENGINE NUMBER(S)
ENGINE MAKE
TYPE OF BOAT (EG DINGHY, CANOE, CATAMARAN, MOTORBOAT)

## REFERENCES (Relative or Friend)

1. NAME
CELL:
2. NAME
CELL:
<b>COLLECTION OF CARNET</b> _____
<b>COLLECTION:</b> at Head Office Kyalami <input type="checkbox"/> Courier <input type="checkbox"/> Sent to <input type="checkbox"/>
Please supply street address for collection of Carnet _____
I, the undersigned, understand and agree to the conditions under which the Carnet is issued, as per the declaration on the reverse of this form.
SIGNATURE _____                          DATE _____
<b>If you are not the registered owner of the vehicle(s)/boat/trailer/caravan/outboard engine, please attach a letter of authorisation from the owner and give name and address of the registered owner(s)</b>
I hereby give permission for payment in respect of carnet fees to be deducted from my credit card.
Name of card holder: _____
Card no: _____
Expiry date: _____
Last 3 digits on back of card: _____
SIGNATURE _____                          DATE _____